

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD AT 8.00 PM ON MONDAY, 26 APRIL 2021

#### ATTENDING ON-LINE:

Cllrs. S P Barry (Chairman), R A Harper, J A Hook, E M Jones, C J Lamb, P H F Powell and C D Steward. Also in attendance were one member of the public and Mr B J W Mackman (Clerk).

#### 21/102 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

#### 21/103 – PUBLIC PARTICIPATION

None.

#### 21/104 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING'

All Cllrs. being present there were no apologies.

#### 21/105 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE'

All Cllrs. being present there were no apologies to consider.

#### 21/106 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 MARCH 2021

The minutes of the Parish Council meeting held on 15 March 2021 having been circulated prior to the meeting, were approved and will be signed at a later date.

#### 21/107 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Councillor Anne Hook said she had nothing to report.

#### 21/108 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Overgrowing hedges (Min. 21/080b) - (City Council first informed May 2019 – Min. 19/159c)*

The Clerk reported that the City Council has agreed to write to the resident whose hedge is growing over the pavement.

(b) *The condition of the road surface in Allerton Drive between Ebor Way and Montague Walk (Min. 21/080c) – (City Council first informed February 2019 – Min. 19/058a)*

No news to report on this subject

(c) *Cleaning the cartshed roof and gutters (Min. 21/080e)*

It was noted that the work has been completed.

(d) *Clearing the French drain (Min. 21/080f)*

It was noted that the work has been completed.

(e) *The request for police to carry out radar traps (Min. 21/080g)*

No news to report on this subject.

(f) *Felling the trees in front of Ash Keys (Min. 21/082(c)i*

The Tree Fella, who is to fell the trees, has booked 30<sup>th</sup> June and 1<sup>st</sup> July to carry out the work.

(g) *Removing dead wood from the sycamore tree outside Wylde Green (Min. 21/082(c)ii*

The Tree Fella, who is to carry out the work, has booked 30<sup>th</sup> June and 1<sup>st</sup> July for the work.

## **21/109 – FINANCE**

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 26 April 2021. The report reflected the receipts and payments below. The bank balances on 26 April were: -

Current Account	£500.00
Business Money Manager Account	£25,506.54
National Savings Investment Account	£15,530.73

(b) *To note accounts for payment (net of VAT);*

110	Upper Poppleton PC	Zoom meetings reimbursement	£31.00
111	NetWise	Domain renewal	£15.00
112	YLCA	Annual subscription	£585.00
113	T Carter	Millfield Lane bus shelter - annual window cleaning	£80.00
114	Ken Falkingham	Agreed work to the cartshed	£260.00
115	James Mackman	Salary – April	£537.26
116	H M Revenue & Customs	Income Tax - April	£134.20
117	James Mackman	Expenses	£29.63
DD	1 & 1 Internet Ltd	Neighbourhood plan website	£12.03

(c) *To receive a report on income received*

Poppleton Tithe Barn Trust	Cartshed rent	£80.00
The Sealed Knot Society	Cartshed rent	£80.00

(d) *To agree to subscribe to the YLCA for 2021-22 - £585.00*

This was agreed.

(e) *To agree the process for making payments by electronic banking*

The Clerk reported that he had received a financial risk assessment from the internal auditor. There were two points which were causing concern. It was agreed that the Clerk would consult with Councillors with the intention of bringing the report to the next meeting.

## **21/110 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Grass cutting.*

No report on this subject.

(b) *The management of Warren Lea*

It was reported that most of the trees planted last year have survived.

It was agreed that Sam Dickson be asked to look at the dead tree and report if any action was needed.

(c) *The management of the Common Land*  
No news to report on this subject.

(d) *Allerton Drive garden*  
No news to report on this subject.

(e) *The Moat Fields – including the suggested bridleway*  
No news to report on this subject.

(f) *The Cartsheds*  
It was noted that Ken Falkingham had cleared the gutters and the debris from the roof. He had also cleaned up the French drain and checked the pipe that takes the roof water to the pond. The water is now flowing freely. Mr Falkingham had also replaced several tiles on the cartshed roof.

(g) *The Wildlife Area including a sign to say not to feed the ducks*  
It was reported that the rat population in the wildlife area had become a problem. The rats have killed all this year's crop of ducklings. It was agreed to seek help from a local exterminator and the Clerk, in conjunction with the Chairman, was given authority to expediate the work. **(Action Clerk and Chairman)**  
It was agreed not to take action on the suggestion of a sign saying not to feed the ducks.

#### **21/111- TO CONSIDER COUNCILLOR AND CLERK TRAINING**

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

#### **21/112 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

(a) *To discuss the customer parking area outside the shops on Allerton Drive.*

It was reported that there are no vehicles being parked long-term in the parking area.

(b) *To discuss what action the Parish Council should take with regards to the ringing of the Parish Council sponsored trees in Broad Lane*

It was reported that action is being taken by others with regards to this subject.

(c) *To receive other reports*

It was reported that the footpath between Riverside Drive and Main Street, behind Riverside Gardens, is in a poor state. Cllr. Hook is to contact the City Council to see if anything can be done to improve the situation. **(Action Cllr. Hook)**

#### **21/113 – TO CONSIDER SETTING UP A COMMUNITY SPEED WATCH GROUP**

It was resolved not to pursue this subject.

#### **21/114 - IN VIEW OF THE CURRENT GOVERNMENT GUIDELINES WHICH DON'T ALLOW FOR VIRTUAL MEETINGS AFTER 7 MAY 2021 TO EMPOWER THE CLERK, IN CONJUNCTION WITH THE CHAIRMAN, TO DO ANYTHING EXPEDIENT AND NECESSARY TO ENSURE THE CONTINUOUS BUSINESS OF THE PARISH COUNCIL.**

With the current uncertainty over future meetings the Councillors resolved to empower the Clerk and Chairman to do anything expedient and necessary to ensure the continuous business of the Parish Council until such time as a legal Parish Council meeting can take place.

## **21/115 – TO RECEIVE REPORTS ON/FROM**

### *(a) Village policing*

Prior to the meeting the Clerk had given each Councillor a schedule of incidents in Nether Poppleton reported to the police in March 2021. The schedule was noted.

### *(b) Poppleton Community Trust*

The Poppleton Centre is now able to host outside activities but not meetings inside the building until the Covid-19 restrictions are further relaxed.

### *(c) Youth Club*

No report.

### *(d) YLCA York Branch*

Cllr. Powell reported from the recent meeting. Work to the revised Charter is ongoing. A discussion had taken place on the purpose and value of Branch meetings. Responses to the survey would be used to consider the layout and format of the agenda to endeavour to make it more appealing. It was noted that a report on planning legislation has been sent to YLCA for inclusion in the AGM.

### *(e) Any other meeting*

No reports.

## **21/116 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*21/116/01 - It was noted that the correspondence received since the March meeting, as listed below, had already been circulated to the Councillors.*

- (a) Explore York Libraries & Archives - Libraries re-opening 12 April
- (b) Hambleton DC - Local Plan Examination: Post Hearing Consultations
- (c) Julian Sturdy MP - Update
- (d) Leeds East Airport - Consultation reminder
- (e) The Planning Inspectorate - Proposed Yorkshire GREEN Project
- (f) YLCA - New NALC Code of Conduct
- (g) YLCA - White Rose Updates

*21/116/02 - The Clerk referred to the following items of correspondence*

- (a) An application from a local resident to be a Parish Councillor
- (b) PKF Littlejohn - Advance notice of audit
- (c) RBLI - VE Day 2021 literature
- (d) YLCA - Protocol on the Death of the Duke of Edinburgh

## **21.117 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
27 Apr	Listed Buildings Group	Zoom – 7.00pm	Harper, Lamb, Jones
10 Jun	YLCA York Branch	Zoom – 6.45pm	Powell, Steward

## **21/118 – TO CONSIDER MINOR MATTERS**

It was reported that two dogs have recently killed two sheep in a field off Ouse Moor Lane and another sheep has had to be put down. It was agreed that Cllr. Steward would write a short article on the subject to go on to the Parish Council's website. **(Action Cllr. Steward and Clerk)**

**21/119 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

Publishing a Newsletter.

**21/120 - TO AGREE THE DATE OF NEXT MEETING**

It was noted that current legislation does not allow for online meetings after 7 May 2021 but a case for extending the time is before the High Court at the moment and a decision is likely within the next week. It was agreed that the next meeting would be held on Zoom on Monday 17 May 2021 should the law allow it.

The meeting closed at 9.39pm.

Chairman.....

Date.....

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